

Position:	Summer Position – Family Access Support Worker	Hours:	35 hours/week Flexibility is required
File No.:	FACSFLA-2122-08	Number of Positions:	3
Employment Type:	Full-time Contract (8 weeks/position)	Location:	817 Division Street, Kingston ON
Date Posted:	May 13, 2021	Closing Date:	May 26, 2021

Tasks and Responsibilities:

- access related to crown wards
- summer camp referrals
- sorting of some donations
- work with youth referrals -
work in home with other ESS workers where student works specifically with child(ren)
and ESS worker with parents
- also available to other workers (FS/CS) to assist with home visits as needed
- organize ESS resources
- Provide services to children/youth and families (kin, foster, adoptive or birth) to assist
with relationship building and management of behavioural/emotional needs of the
child/youth
- Provide services to assist adolescents in their practical and emotional life skills
development and preparation for independence
- Supervise visiting/drop off arrangements between children and families and assist parents
in learning specific skills related to the care of their child
- Assist with Parenting Group facilitators during group
- Maintain any required documentation
- Assist with any special events/projects as may be appropriate
- Participate in training as may be appropriate and relevant to their role
- Liaise with Family Service Workers to collect information on families and children to match
children with appropriate summer recreation
- Meet with caregivers to complete registration for summer recreation for their children
- Contact camp directors or designates to make referrals to summer recreation programs
(camps, skill development programs, etc.) on behalf of families involved with FACSFLA
- Occasionally provide transportation to children to and from summer recreation programs

Required Qualification:

- Ability to work in a team environment
- Possess a valid Ontario driver's license with access to a reliable vehicle

- Excellent organization, planning and writing skills
- Excellent communication and problem-solving skills
- Ability to effectively respond to crisis situations to ensure child safety
- Proficiency in Windows environment using Microsoft Office Suite
- Flexible hours of work are required
- Criminal Reference Check and Vulnerable Sectors Check
- Knowledge of the Child, Family and Youth Services Act and Ministry standards and guidelines is an asset
- Due to subsidy requirements, must be between the ages of 18 - 30
- Proficiency in French would be considered an asset

How to Apply:

- To apply, please email your resume and cover letter quoting the competition file number and title of position you wish to apply for, to: hr@facsfla.ca by **May 26, 2021**.
 - Please include the competition number and the title of the position in the subject line of the email.
 - Please submit cover letter and resume as single attachment.
 - When applying for multiple positions, please submit a separate application for each position following the above instructions.
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For further information, please visit our website: [Family and Children's Services of Frontenac Lennox and Addington](#)

At FACSFLA, we are committed to building an inclusive and diverse workforce to provide the best support to the children, youth and families we serve. We strongly encourage applications from all qualified individuals from equity seeking groups including but not limited to African Canadian, Indigenous, people with disabilities, LGBTQ2S+ communities to apply.

The Agency will provide support in its recruitment processes to applicants with disabilities, including accommodation that takes into account an applicant's accessibility needs. If you require accommodations during the interview process, please contact Human Resources at hr@facsfla.ca.

FACSFLA is committed to a candidate selection process and work environment that is inclusive and barrier free. In order to ensure candidates are assessed in a fair and equitable manner, accommodations will be provided to prospective employees in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) [<https://www.facsfla.ca/about/accessibility>] and the Ontario Human Rights Code.

While we appreciate all applications, only those selected for an interview will be contacted. We thank all applicants for their interest in FACSFLA and for submitting an application.

NOTE: We are a scent-free workplace.